

## COMPETENCY BASED TRAINING AND ASSESSMENT SYSTEM (CBAS) Workshop

### Session 12: RPM Assessment Record Books (ARBs)



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### RPM Assessment Record Books (ARBs): Objectives

- Determine purpose and use of ARBs
- Examine ARBs: QPP, RPM & RPD
- Examine Evidence Log Books
- Discuss use by Assessors
- Highlight major documentation
- Activity: Compile agreed documents



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### Purpose of ARB (1)

- To assist Candidates in the assessment process to gain the professional status of:
  - Qualified Project Practitioner
  - Registered Project Manager
  - Registered Project Director
- It also provides guidelines to the candidate on the method of obtaining the appropriate evidence which demonstrates the candidate's competency at the level being assessed.



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## Purpose of ARB (2)

- The intent of the document is to provide candidates with sufficient information in respect of the qualification in a number of areas, including:
  - the definition of the qualification;
  - the JKR Competency Standards for Project Management;
  - the method of assessment to be undertaken, and
  - details of the methods of collection and collation of evidence to be submitted for assessment.



## Intended Use

- It is also intended that the document is used by the assessor in determining the candidate's level of competency.
- That is, this document has been prepared in a format which specifically refers to the requirements of the Malaysian Department of Public Works.
- The provision of evidence by the candidate in the format required is intended to:
  - assist the assessor,
  - reduce the assessment period, and
  - reduce the assessment cost.



## Outcome

- Candidates for Certification will be required to demonstrate their competence in each of the 9 Core Units of project management.
- Confirmation of the level of competency will be undertaken by independent and qualified assessors within the JKR quality assurance process.



## Activity

- Examine each of the ARBs
- Examine each Evidence Guide



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## Qualified Project Practitioner (QPP)

- Works within established routines and procedures, applies skills
- Contributes to progress and outcomes given general guidance
- Limited supervision and guidance of the work of other team members
- Wide range of tasks and roles in a variety of contexts
- Limited supervision or indirect guidance by project or program manager



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## Registered Project Manager (RPM)

- May vary established routines and procedures, guides the application of PM functions
- Works under broad guidance from program manager
- Supervises and guides the work of others
- Has complexity in the range and choice of actions in a complex environment
- Responsible for planning and management of the project cycle



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## Master Project Director (RPD)

- Establishes routines and procedures, manages/directs PM functions
- Works under limited guidance against a broad plan, budget or strategy
- Responsibility and accountability for the output of work and that of project teams
- Competencies are substantially non-routine
- Significant judgement is required in planning and control of projects



## Activity

- Compile the documentation required for initial sessions
- Compile the documentation required for coaching sessions
- Compile the documentation required for assessment sessions
- DISCUSS



## SUMMARY

- Objectives
- Examine Manuals
- Highlight & discuss key documentation
- Compile draft documentation
- Next Session

QUESTIONS???

Issues - Points of view???

