

Course Objectives:

- To create awareness and understanding in Project Scheduling.
- To encourage JKR personnel to be competent Scheduler who would be able to perform project scheduling development, monitoring & control and assessment applicable with project scheduling guideline & specification that have been developed.
- To learn how to :
 - ⇒ Develop, manage & assess project schedule to achieve timely project delivery
 - ⇒ Apply earned value and variance analysis techniques to evaluate project performance
 - ⇒ Effectively assign resource to build realistic baseline schedule
 - ⇒ Perform S-Curve (financial & physical)
 - ⇒ Perform schedule analysis and recommend corrective actions to keep the project on track

Target Groups :

This course is for Program Officers / HOPT who need to enhance and practices their scheduling techniques to create and manage a workable project schedule using Microsoft Project software.



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PROJECT MANAGEMENT EXCELLENCE

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PROJECT MANAGEMENT EXCELLENCE

Project Scheduling- Advanced Module

Project Management Excellence

Based on the documentation
and methodologies of
PROJECT MANAGEMENT BEST PRACTICES
(PMBoK)

BEST PRACTICES IN PROJECT MANAGEMENT

Project Scheduling - Advanced Module

About This Course :

This 2 1/2 -days course provides participants with the knowledge and skills to plan, manage and assess projects using Microsoft Project software.

Time	DAY 1
8.00 am	Course Registration
8.30 am	Opening Address
9.00 am	• Training content & methodologies • Overview of Project Management • Introduction to Microsoft Project 2010
10.00 am	Tea Break
10.30 am	Schedule Assessment • Scope • Activity Sequencing • Resource Planning
11.30 am	Schedule Assessment • Activity Duration • Schedule Development
1.00 pm	Lunch
2.30 pm	• Schedule Assessment –Cost • Perform S-Curve
5.00 pm	End of Day 1

Time	DAY 2
8.30 am	Project Monitoring & Performance Reporting • Progress Tracking
9.30 am	Tea Break
10.00 am	Project Monitoring & Performance Reporting • Progress Tracking (cont..)
11.00 am	Project Monitoring & Performance Reporting • Forecasting
1.00 pm	Lunch
2.30 pm	Earned Value Management • Earned Value Analysis (EVA) • Earned Value Technique (EVT)
5.00 pm	End of Day 2

Time	DAY 3
8.30 am	Project Monitoring & Performance Reporting • Hit Ratio
9.30 am	Tea Break
10.00 am	Project Monitoring & Performance Reporting • Probability
11.00 am	Project Control
12.45 pm	Closing
1.00 pm	End of Day 3

Contact Information :

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