



**ASSESSOR WORKSHOP –
KNOWLEDGE REVIEW**

April 2013



ASSESSOR WORKSHOP – KNOWLEDGE REVIEW

These questions are intended to examine the Assessor Candidate's knowledge of the Competency Based Assessment System (CBAS) (process and are mandatory in establishing knowledge relevant to Unit 1 – Lead and Coordinate the CBAS).

- Questions from the Workshop Sessions will be selected for Assessor Candidates to consider in Groups of 2 – 3.
- Answers will be discussed in an Open Forum environment; giving the further opportunity of clarifying understanding.
- Individuals will be required to respond to a selection of 20 questions in an open book review to confirm knowledge (shown in ***bold italics***).

Session 1: Introduction to the Certified Assessor Workshop

1. ***What are the key reasons for JKR having a CBAS?***

2. What are the JKR Organisational Objectives for the CBAS Workshop?

3. What is the key training objective for the CBAS Workshop and Coaching Series?



Session 2: Principles and Concepts of a Competency Based Assessment System (CBAS)

1. What is the origin of CBAS internationally?

2. What do we mean by Competency (in the workplace)?

3. **What is competency-based training?**

4. What is competency-based assessment?

5. Name three types of assessment.

6. Name three dimensions of skills to be assessed.

7. **What does each assessment rely on, as the basis of a CBAS?**



8. List the two “Pathways” for assessment in a competency-based system.

9. Name the five-tiered structure of Competency Standards.

10. What is the importance of the following to the success of CBAS processes:

a. External assessors and advisors?

b. Networks?

c. VET providers?

11. What is the aim of Continuous Professional Development?

12. Name five key stakeholders in the CBAS.



13. What are the two outcomes of assessment?

14. Define each.

15. What is the key difference between “accreditation” & “certification” in a CBAS?



Session 3: Lead and Coordinate Assessment Systems

1. Name five procedures that a CBAS provides.

2. List five key management strategies that the CBAS involves.

3. List five key stakeholders in the JKR CBAS management roles.

4. List five key assessment records.



Session 4: Develop Assessment Tools

1. What do assessment tools contain?

2. List five assessment methods.

3. What is the difference between a generic and specific competency? Give examples.

4. List five “rules or principles” of evidence.

5. What is the difference between direct and indirect evidence?



6. What is the meant by “holistic assessment”?

7. List four assessment tools in PM.



Session 6: Roles and Responsibilities – Assessor, RPL Advisor and the others

1. Name five key managers for the CBAS

2. Name five key functions of QA to maintain the CBAS

3. What are the main differences between the RPL Advisor and the Certified Assessor?

4. List the eligibility criteria for JKR Certified Assessors.



5. Identify five key roles for the JKR Certified Assessor

6. In the JKR Code of Conduct for Assessors, explain the following:

- a. “demonstrating inclusiveness”

- b. “duty of care under common law”



5. How is the assessment decision recorded?

6. What is your understanding of Internal Verification?



Session 10: Giving Constructive Feedback & Validation

1. What is the key difference between verification and validation?

2. What is the purpose of a Validation Management Plan?

3. What is the result of validation?



Session 11: JKR Assessor Practitioner's Manual

1. What is the purpose of the Manual?

2. How is it structured?

3. What is its intended use?

4. What does its sequence represent?



Session 12: RPM Assessment Record Books (ARBs)

1. What is the purpose of the ARBs?

2. How are they structured?

3. What is their intended use?

4. What does the sequence of each represent?

