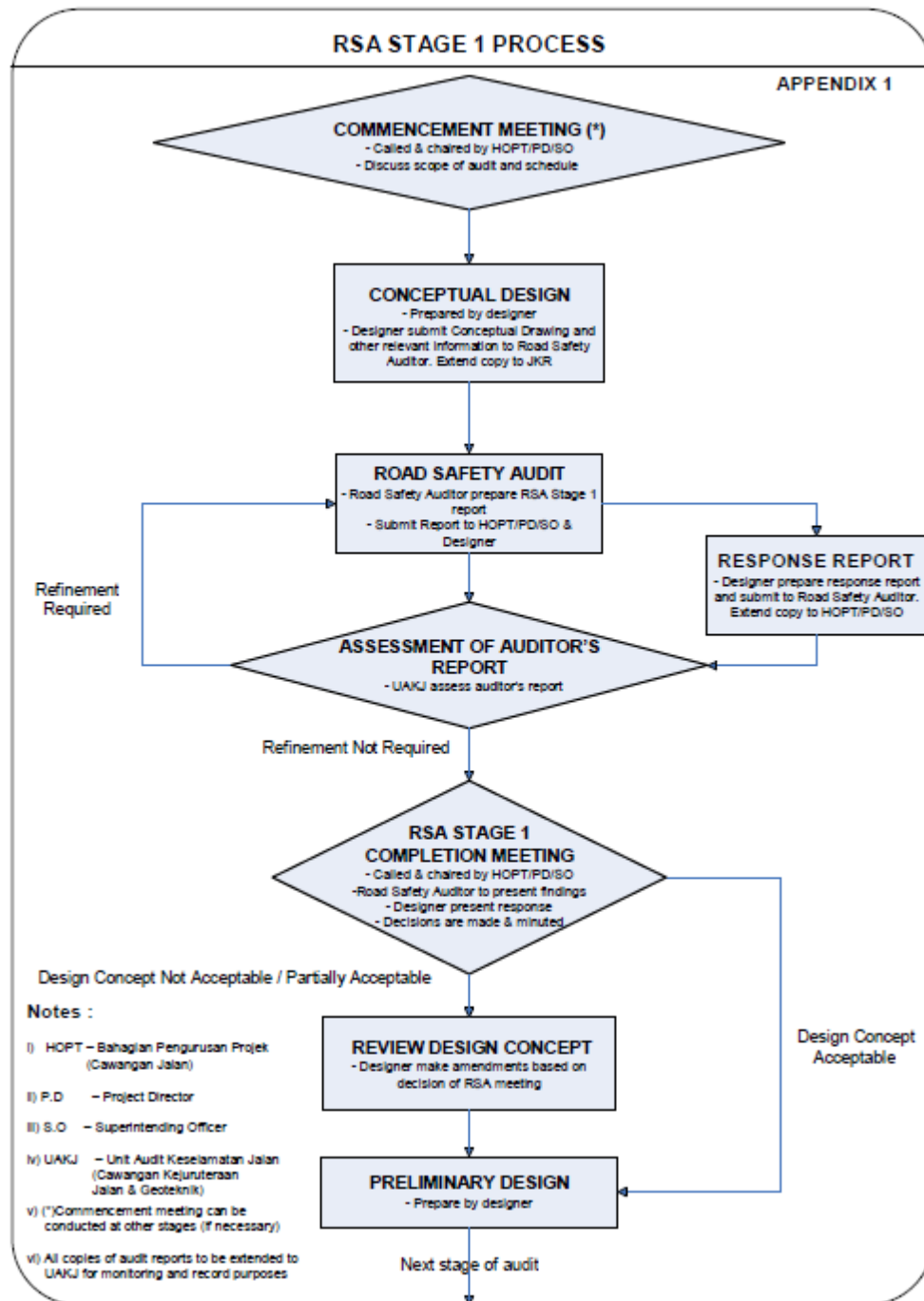## 9.0 Stages in Road Safety Audit

RSA STAGE 1 PROCESS

APPENDIX 1

COMMENCEMENT MEETING (*)
- Called & chaired by HOPT/PD/SO
- Discuss scope of audit and schedule

CONCEPTUAL DESIGN
- Prepared by designer
- Designer submit Conceptual Drawing and other relevant information to Road Safety Auditor. Extend copy to JKR

ROAD SAFETY AUDIT
- Road Safety Auditor prepare RSA Stage 1 report
- Submit Report to HOPT/PD/SO & Designer

RESPONSE REPORT
- Designer prepare response report and submit to Road Safety Auditor. Extend copy to HOPT/PD/SO

Refinement Required

ASSESSMENT OF AUDITOR'S REPORT
- UAKJ assess auditor's report

Refinement Not Required

RSA STAGE 1 COMPLETION MEETING
- Called & chaired by HOPT/PD/SO
- Road Safety Auditor to present findings
- Designer present response
- Decisions are made & minuted

Design Concept Not Acceptable / Partially Acceptable

REVIEW DESIGN CONCEPT
- Designer make amendments based on decision of RSA meeting

Design Concept Acceptable

PRELIMINARY DESIGN
- Prepare by designer

Next stage of audit

Notes :

I) HOPT – Bahagian Pengurusan Projek (Cawangan Jalan)

II) P.D – Project Director

III) S.O – Superintending Officer

Iv) UAKJ – Unit Audit Keselamatan Jalan (Cawangan Kejuruteraan Jalan & Geoteknik)

v) (*)Commencement meeting can be conducted at other stages (if necessary)

vi) All copies of audit reports to be extended to UAKJ for monitoring and record purposes

RSA Stage 1 Process